

STILLWATER COUNTY COMMISSIONER MINUTES

Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

REGULAR MEETING AUGUST 8, 2017

- Present:** Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.
- Others Present: Myron Gross, Citizen; Mark Schreiner, Road Superintendent; Carol Arkell, Fire Warden; Nancy Rohde, County Attorney; Forrest Mandeville, Planning; Coralee Hicks; Jerry Friend, Treasurer; and Mikaela Koski, Stillwater County News.
- Open Meeting:** Commissioner Shupak opened the meeting at 9:00 am with the pledge to the flag.
- Minutes:** Commissioner Crago **MOVED** to approve the minutes of June 13, 2017. Commissioner Davey **SECONDED**. Motion passed unanimously.
- Consent Agenda:**
1. Columbus Airport-Woltermann Memorial - AIP-3-30-0017-013-2017
 - a. Notice to Proceed - Knife River
 - b. Unified Certification Program
- File items:**
1. DPHHS - SY-2018 Alcohol Earmarked Tax Distribution
 2. Department Reports - month ending July 2017
 - a. Clerk & Recorder - Fees collected \$7,901.30
 - b. Justice Court - Fees collected \$17,333.65
 3. MT Department of Revenue - Distribution of Oil and Natural Gas Production Tax - 1st Qtr 2017.
- Commissioner Davey **MOVED** to approve the consent agenda and place the file items to file. Commissioner Crago **SECONDED**. Motion passed unanimously.
- Special Issues:**
1. 2017 Fire Season - Carol Arkell, Fire Warden, briefed the commission on the current status of fire restrictions within the Billings Area. She has recommended remaining in Stage I Fire Restrictions and keep the burn system shut down. The Commission concurred.
 2. Stillwater River Road Rock Slide
 - a. updates - Mark Schreiner, Road Superintendent, gave an update on the rockslide update stating clean-up has begun and road reconstruction is scheduled for this week and barring any issues, will open up the following week.

- Regular Business:**
1. Road Department
 - a. Great West Engineering Task Order No. 2 - Spring Creek Design and Construction Administration Services. Mark Schreiner, Superintendent, explained once the task order is approved, bid letting will take place the first part of 2018 and construction is forecasted in mid-July 2018. He said the bridge services Bridger Creek, Spring Creek, and Stockade area. Commissioner Davey **MOVED** to approve the Great West Engineering Task Order No. 2. Commissioner Crago **SECONDED**. Motion passed unanimously.
 2. Planning Department
 - a. Hillbrook Estates Major Subdivision - Third Phase Preliminary Plat Forrest Mandeville, Contract Planner, presented the Hillbrook Estates Subdivision which is located east of Park City in the S2 SW4 Section 28, R23E, MPM, 20 residential lots, 3- commercial lots; and 2 park-land areas. Myron and Nancy Gross are the developers. He said this is the third and final phase of the Hillbrook Estates major subdivision that has been working its way through development since 2011-2012. The Planning Board held a public hearing on August 2, 2017, and recommended approval subject to conditions. He said the third phase encompasses Phases 3 through 6 in the original approved SIA, approved and filed as part of the First Phase in February 2014. There is no zoning in the area. The developer is proposing a letter of credit for \$66,143 to cover the final 725 lineal feet of asphalt on Autumn Road and to finish extending electrical service to the subdivision according to Mandeville. Following review of the report and discussion, Commissioner Crago **MOVED** to conditionally approve the preliminary plat of the Hillbrook Estates Major Subdivision, Third Phase with the findings and conditions included in the project memorandum by the Contract Planner. Commissioner Davey **SECONDED**. Motion passed unanimously.

Public Comment: Hearing none.

Meeting Adjourned: Hearing no further business, Commissioner Shupak adjourned the meeting at 9:23 AM.

**PUBLIC HEARING
PRELIMINARY BUDGET**

AUGUST 8, 2017 - 10:00 AM

Present: Commissioners Dennis Shupak, Chair; Maureen Davey and Mark Crago, Members; and Lori Dobitz, Administrative Assistant.

Others Present: Joe Morse, Finance Specialist; Scott Waltner, Solid Waste; Jerry Bokma, Facilities; Charles Kem, Undersheriff; Mark Schreiner, Road Superintendent; Coralee Hicks; Dana Weatherford, Weed District; Nancy Rohde, County Attorney; Carol Arkell, DES; Della Haverland, Library; Marissa Hauge, Economic Development; Sandy Fox, Clerk of District Court; Norma Brewer, Deputy Treasurer; Manda Browning, Victim Witness Advocate; and Mikaela Koski, Stillwater County News.

**Preliminary
Budget:**

Commissioner Shupak opened the public hearing at 9:00 AM. Joe Morse, Finance Specialist, said this is the time and place for any taxpayer or resident to appear and ask questions of the board or department heads. He said the preliminary budget has been available in the Clerk and Records Office for approximately 2 weeks. The only changes he is aware of has been in the special revenue funds. Those are the funds that are not tax generated, for example, rural addressing, he stated. The taxable valuations were received on August 4, 2017. There has been a significant increase in the valuations which appears to be a discrepancy in the way they were calculated by the Department of Revenue (DOR) between this year and last year, Morse said. He has calculated the mills but doesn't believe they are correct at this point and is working with DOR to verify or correct the values which may affect the time line. Commissioner Davey stated counties with Hard Rock Mines have different formulas to follow which add more complications to the figures. Joe Morse reminded those present that this is a preliminary budget, preliminary until we have the final adoption to that budget.

Hearing adjourned: At 10:05 AM, Commissioner Davey **MOVED** to keep the hearing open for further comments until the final budget is adopted. Commissioner Crago **SECONDED**. Motion passed unanimously.